

# SERVICE OFFERINGS

## OUTSOURCED HR

'Day to Day' HRBP or HR Admin support including but not limited to:

- Interim HR to fill a vacancy or until no longer needed
- HR Advisement & Consultation
- HR Compliance, Reporting Guidance & Multi-state support
- Payroll Processing & Administration
- Benefit and Leave Administration
- On-boarding & Off-boarding & HRIS data administration Policy & Process Development
- Performance Management Guidance & Manager Support
- Sound boarding for solo HR practitioners or business owners

***How Can We Help?***

## HR PROJECTS

- HR Current State Review & Diagnostics
- Startups & HR Infrastructure Setup
- U.S. Employee Support for Internationally based companies
- Policies and Employee Handbooks & Guideline Manuals (development & updates)
- Migrations, Implementation & PEO Un-bundling
- HRIS & HCM System Review and Project & Vendor Administration or Management
- Manager training focused on practical application

## TALENT ACQUISITION

- We become your recruitment team, shortening the time to hire
- Dedicated recruitment team shares your company's story
- Identifies candidates and manages the full hiring cycle
- Flexible, cost effective services with pay-as-you-go option
- Buy blocks of time to contain costs and only pay small success fees for placed candidates
- Allows you to focus on the business while engaging recruitment specialists to keep top talent coming in the door
- Video interview presentations of top candidates to aid in speed to hire and provides ability to hear directly from the candidates

Use On Demand  
or Buy Blocks of Hours

No contractual  
commitment... we earn  
your business every month

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